



## Tenant Complaint and Incident Report

### Contact Information of Complainant

<b>Name</b>	First	Middle Initial	Last
<b>Primary Phone Number</b>		<b>Business/Work Phone Number</b>	
<b>Cell Number</b>		<b>E-mail Address</b>	
<b>Street Address</b>			
<b>City/Province</b>		<b>Postal Code</b>	

### Contact Information of Corroborating Witness (if applicable)

<b>Name</b>	First	Middle Initial	Last
<b>Primary Phone Number</b>		<b>Business/Work Phone Number</b>	
<b>Cell Number</b>		<b>E-mail Address</b>	
<b>Street Address</b>			
<b>City/Province</b>		<b>Postal Code</b>	

## Details of Complaint/Incident Report

In reporting the incident, please try to be as brief as possible.

<b>Description of Incident</b>			
<b>Date of Incident</b>		<b>Time of Incident</b>	
<b>Location of Incident</b>			
<b>Questions</b>			
1. Has the incident been reported to the police? If yes, then please provide the file number in the space provided: _____ (file #).			Yes/No
2. Were there other witnesses to this event? If so, describe in the space provided: _____.			Yes/No
3. Has the incident made you fear for your own health and safety? In the box provided below, please explain what impact, if any, this incident has had on you as a community member:			Yes/No
The above complaint was processed by:			
_____		_____	
Print Name and Job Title		Date	
_____		_____	
Signature (Complainant)		Date	
_____		_____	
Print Name			
_____		_____	
Signature (Corroborating Witness)		Date	
_____		_____	
Print Name			